

	<b>Status</b>
<b>1 Company Information</b>	
<ul style="list-style-type: none"> <li>- Articles of Organization.</li> <li>- Operating Agreement.</li> <li>- Bylaws</li> <li>- Copy of the Company's minute book, including resolutions adopted by the members or managers.</li> </ul>	
<b>2 Previous Securities Issuance</b>	
<ul style="list-style-type: none"> <li>- Any member agreements (e.g., buy/sell agreements).</li> <li>- Cap Table that includes number of outstanding units, dates of issuance, and percent ownership of current members.</li> <li>- All outstanding options, warrants, convertible debt, or other securities or employee equity incentive plans.</li> </ul>	
<b>3 Contracts</b>	
<ul style="list-style-type: none"> <li>- All customer agreements entered into by the Company – if the Company uses a single, form customer agreement, provide a copy of the form and a list of the customers that have entered into the agreement.</li> <li>- All vendor or supplier agreements.</li> <li>- All employment, independent contractor, consultant, or noncompetition/non-solicitation agreements.</li> <li>- License agreements.</li> <li>- Insurance Policies.</li> <li>- Any other material agreements.</li> </ul>	
<b>4 Indebtedness.</b>	
<ul style="list-style-type: none"> <li>- List of all bank, and non-bank lenders.</li> <li>- List of any liens or outstanding borrowing.</li> </ul>	
<b>5 Intellectual Property.</b>	
<ul style="list-style-type: none"> <li>- All registrations or pending applications for patents, trademarks, copyrights, and service marks.</li> <li>- List of all proprietary software developed by or for the Company, and the names of any current or former employees, consultants or contractors involved in the development of such proprietary software.</li> <li>- Copies of any Non-Disclosure and Development Agreements, or IP Assignment Agreements, signed by employees/consultants/contractors.</li> <li>- List of domain names used by the Company.</li> <li>- Description of any ownership or infringement issues or disputes involving a third party's use of the Company's intellectual property, or the Company's use of a third party's intellectual property.</li> </ul>	
<b>6 Marketing</b>	
<ul style="list-style-type: none"> <li>- List of competitors and detail of market share.</li> <li>- List of major clients.</li> <li>- Analysis of pricing strategy.</li> <li>- Current brochures and marketing materials.</li> <li>- Sales commission structure.</li> <li>- Sales projections by product line.</li> <li>- Any pertinent marketing studies conducted by outside parties.</li> </ul>	
<b>7 Property</b>	
<ul style="list-style-type: none"> <li>- List of any real property owned or leased by the Company.</li> </ul>	
<b>8 Employees/Contractors</b>	
<ul style="list-style-type: none"> <li>- List of the name, job title or classification, compensation, length of service of each employee or consultant of the Company.</li> <li>- Confirmation as to whether the Company has any employee benefit plans.</li> </ul>	
<b>9 Licenses and Permits</b>	
<ul style="list-style-type: none"> <li>- Certificates from all states where the Company does business.</li> <li>- Copies of all permits and licenses required to operate the business; specifically, confirm no FCC license needed to operate the business.</li> </ul>	
<b>10 Litigation and Claims</b>	
<ul style="list-style-type: none"> <li>- Description of past, current, and threatened claims, lawsuits, disputes, proceedings, arbitrations, and investigations.</li> </ul>	
<b>11 Financial Information</b>	
<ul style="list-style-type: none"> <li>- Financial statements of the Company since formation, including both balance sheets and income statements, and any reports by independent accountants with respect to such statements.</li> <li>- Internal budgets, projections and financial statements prepared since the Company's formation.</li> <li>- Budget for current fiscal year.</li> </ul>	
<b>12 Taxes</b>	
<ul style="list-style-type: none"> <li>- Federal, state and local tax returns filed by the Company since its formation.</li> <li>- Correspondence with any taxing authority regarding disputes, audits or other material correspondences.</li> </ul>	
<b>14 Miscellaneous</b>	
<ul style="list-style-type: none"> <li>- TBD, business plans, marketing materials, etc.</li> </ul>	